

## **Other Terms and Conditions to be read before filling application form.**

1. Incomplete / Late Application will be rejected.
2. The last date for receipt of application is 23st august, 2019
3. Applications will only be accepted in the prescribed format.
4. The Candidate should have working knowledge of computer programmes such as Internet and e-mail etc. as he would be required to work independently.
5. Only shortlisted candidates will be invited for interview.
6. Number of posts is tentative, may vary and the Council reserves the right to increase or decrease the number of posts and may or may not fill any post(s).
7. A candidate has to submit separate online (E-MAIL) applications, if he/she desires to apply for more than one post.
8. The candidates short-listed for interview/ test will be informed by e-mail and/or by Post. The Council will not be responsible for any postal delay.
9. Original Educational Qualification, Experience and Caste certificate, etc. should be produced only at the time of interview/test.
10. The decision of the Council in respect of selections shall be final and no correspondence in this regard will be entertained. Canvassing in any type from any source will disqualify the candidature of the applicant.
11. Candidates working in Institutions/Universities/Organization which are private funded are also eligible for applying for any of the posts.
12. DIFFICULTY LEVEL OF EXAMINATION MAY VARY WITH THE POST HELD.
13. Applicant should note transaction id carefully and fill the same in application form in block letters, wrong filling of transaction id would lead to cancellation of application form.
14. Completely filled application forms in pdf or MS word format with all details including application fee to be submitted through e-mail to organization mail

**(Director@sgindia.org.in)**

**Application for vacancies only to be sent with subject line (SG/2019/01) with attached completely filled application form in pdf or word format (only application form, no other documents)**

**15. for any query or issue regarding filling application forms mail to [contactus@sgindia.org.in](mailto:contactus@sgindia.org.in).**

**16. Candidates are required to pay a fee only either by remitting the money in any branch of the IDBI BANK by cash or by using net banking facility or by using visa/master credit/debit card.**

### **BANK DETAILS**

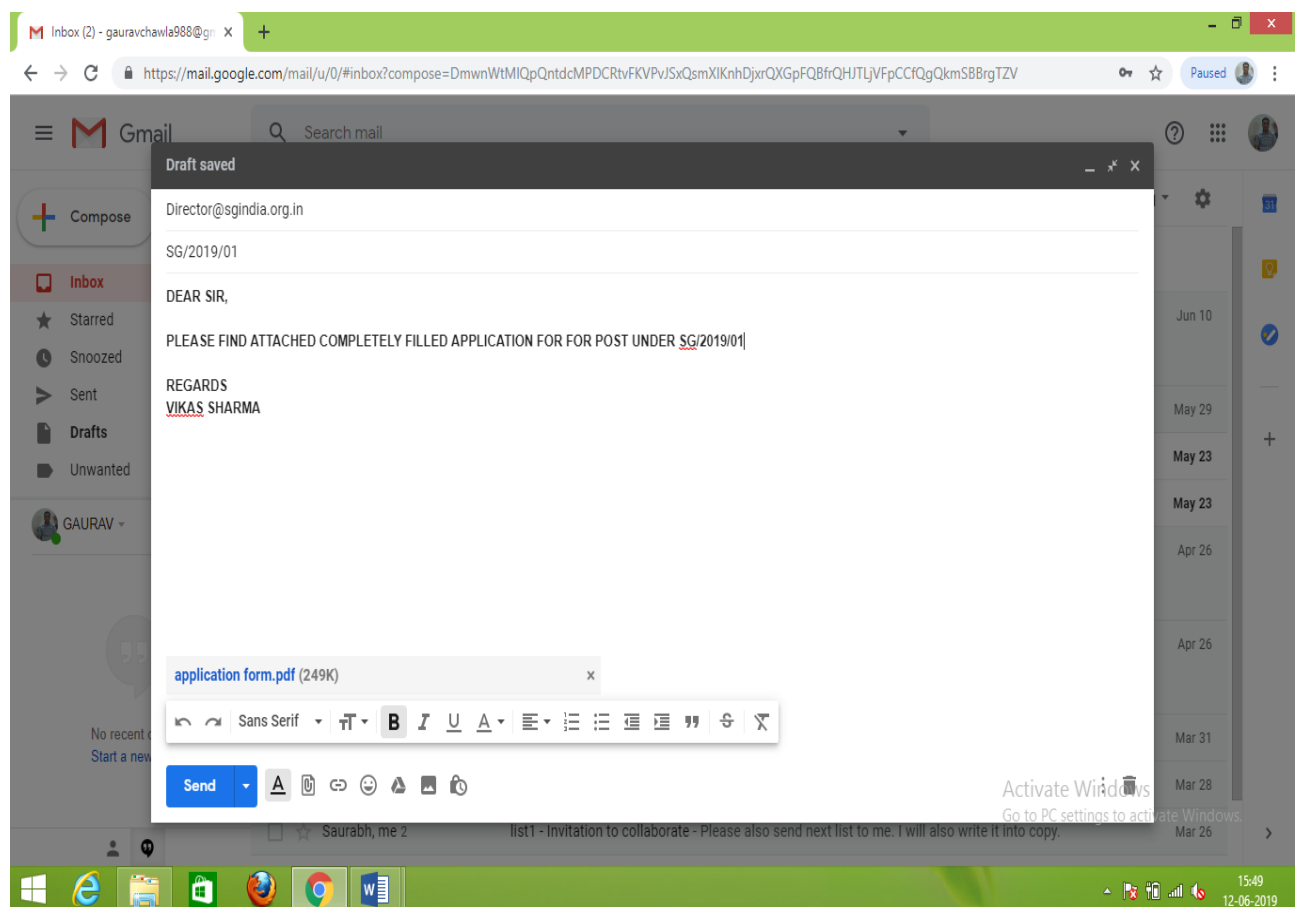
**BANK NAME----- IDBI BANK**

**ACCOUNT NAME----- S & G GROUP INDIA**

**ACCOUNT NUMBER----- 0885102000012449**

**IFSC CODE----- IBKL0000885**

**Sample copy of email which needs to be sent to organization from applicant**



**UNDER SECRETARY**

**V.N. VOHRA**

**Central Recruitment & Promotion Department**

**New Delhi**